



ASIAN PARLIAMENTARY ASSEMBLY

Standing Committee on Economic and Sustainable Development

GENERAL INFORMATION

14-16 September 2025
Manama, Kingdom of Bahrain
The Art Hotel & Resort

SECTION 1

GENERAL INFORMATION

1.Date and Venue of the Meeting

The APA Standing Committee Meeting on Economic and Sustainable Development will take place at The Art Hotel & Resort, Amwaj Island, at Thuraya Ballroom, Kingdom of Bahrain on September 15th 2025.

All delegates should plan their visit according to the following program:

Arrival of Delegates	14th September 2025
APA Standing Committee Meeting	15th September 2025
Departure of Delegates	16th September 2025

2.Official Language

The official languages of the APA are English and Arabic and the working language is English (Article 16 of APA Charter).

Delegates who wish to speak in other languages are requested to provide their own interpreters. **There will be 2 (two) additional booths that will be provided by the Host Parliament on a first come first served basis.**

3.Documents

All official documents shall be written in English. In addition, any delegate who wishes to distribute documents in the meeting are advised to have prior consultations with the APA Secretariat.

All amendments to the standing committee's draft resolutions should be forwarded to the APA Secretariat in advance no later than **1st September 2025** for circulation before the meeting.

4.Registration

Participants are kindly requested to fill out the Registration Form provided by the Host Parliament no later than **1st September 2025**.

5. Security and Identification Badges

Identification Badges will be distributed to all delegates and accompanying persons upon registration. For security reason participants are requested to wear their identification badges throughout the meeting and official function specified in the

Working Program. Admission to the venue of the meeting and official functions will be limited to those wearing identification badges.

Participants are kindly requested to ensure that they provide the correct spelling of each delegation member's name (First and last) and to clearly indicate the Head of Delegation in the registration form, as the badges will be **pre-printed** and there will be **no possibility** to edit them later.

6. Passport and Visa Regulations

All participating delegates and accompanying persons must have valid passports and provide clear scan copies (PDF) of them **no later than 1st of September 2025** to the host secretariat email addresses below for visa issuance. Once visas are ready, they will be sent to the participants.

ipbahrain@nuwab.bh
m.bindaina@nuwab.bh
h.mattar@nuwab.bh

7. Arrival and Departure

Participants are kindly requested to indicate on the Registration Form the flight itinerary to enable the Host Secretariat to effectively perform their tasks. All changes of the flight schedules should be communicated in advance with the Host Secretariat.

The arrival and departure service will operate from **September 14th to September 16th 2025** at **Bahrain International Airport**. The Host Secretariat will assist the delegates through all formalities at their arrival and departure.

8. Flight arrangements and information

In order to facilitate the expeditious arrangements of local transportation, Delegation Secretaries are kindly requested to inform the Host Parliament Secretariat of any change in their delegates' flight schedule at least 24 hours in advance of the schedule.

9. Currency Exchange

The Bahraini Dinar is the official currency of the Kingdom of Bahrain. The current exchange rate is approximately 2.65 BD for 1 US dollar. Money can be exchanged at banks, Bahrain International Airport and at the legally authorized exchange stores throughout the country. All major credit cards are accepted at hotels, and shopping malls.

10. Weather

The weather in Bahrain tends to be sunny during September with average temperature between 37° C and 30° C.

11. Time

- a. Bahrain time zone: GMT + 3 Hours

12. Electricity

Bahrain operates on 230 volts, 50Hz, plug type is G, which is the plug that has three rectangular pins in a triangular pattern.

13. Telephone Services

- Telephone services are available at hotels. Pre-paid mobile telephone cards are available at local cellular shops.
- Dialing is as follows:
 - (a) Local calls: dial the number directly.
 - (b) International calls: dial the international direct dial access (00) + country code + number.
- To call Bahrain from abroad, dial the international direct dial access + country code (973) + number.

SECTION 2

HOSPITALITY

1. Accommodation

According to the APA Charter, the Host Parliament will offer hospitality (accommodation, meals and local transportation) to official delegates of APA member

In accordance with Article 8 of the Charter of the Asian Parliamentary Assembly, the accommodation of two delegates of each APA member parliament plus one staff (2+1) will be covered by the host country from 14th to 16th September 2025 (2 nights). Delegates who wish to stay additional nights will have to cover the expenses on their own. **For other guests, the hotel's overnight stay is as follow:**

Rates & Occupancy per Guestroom	
Single (1 Person)	Double (2 persons)
BHD 50 inclusive of breakfast and taxes.	BHD 55 inclusive breakfast and taxes.

All delegations will stay at **The Art Hotel & Resort** located at Al Fanar Avenue Building 2780 Rd 5722, Amwaj Islands, Bahrain Tel: (+973) 1600 0111.

Any charges for room service, beverages, mini-bar items, laundry, telephone calls (local or overseas) will be also at the delegates' own expenses and the reservation should be guaranteed by credit card. Delegates are required to check their own extra charges at the Hotel cashier and make their payments before departure.

2. Transportation

Transportation shuttles to and from the airport will be provided by the Host Parliament.

All changes of the arrival and departure of the flight schedules should be communicated with the Host Parliament Secretariat immediately. **Delegates are responsible for their transportation other than events specified in the working program.**

3. Meals and Functions (Hosted Delegates)

Breakfast and meals (excluding alcoholic beverages) will be provided to all hosted delegates at the venues indicated in the Working Program. Delegates who choose to make alternative dining arrangements or opt out of the official lunch will be responsible for covering their own expenses.

4. Medical Service

Medical care will be at the expense of the participants. The delegates are personally responsible for any personal insurance against risks. First aid service will be provided at the hotel during the day of the committee meeting on the **15th of September 2025**.

5. Insurance

Insurance for personal accident, medical emergencies, loss of luggage and currency and against any damage will be the responsibility of individual delegate.

SECTION 3

MEETING FACILITIES

1. Registration and Information Desk

All delegates are kindly requested to register at the registration desk at the Hotel upon their arrival.

Identification badges, folders containing some of the relevant documents of the meeting will be distributed upon registration to all delegates.

The registration and information desk will be set up in the hotel, from **September 14th 2025**. It will be open from 6:00 p.m. to 10:00 p.m.

2. Secretariat Room

The room for the APA and the Host Secretariat will be open from 14th September 2025 to 16th September 2025 from 8:30 a.m. to 6 p.m. The Internet facilities are available at the hotel free of charge.

Typing and photocopying services will be available at venue of the meeting in cooperation with the host parliament and APA General Secretariat.

3. Bilateral Meetings

A designated meeting room will be available for bilateral meetings. Should you wish to reserve the room, kindly send an email to the following address including the proposed timing and the delegations participating in the meeting. Please note that, due to the limited number of bilateral meeting rooms, reservations will be allocated on a first-come, first-served basis.

1- m.bindaina@nuwab.bh

2- f.sayyar@nuwab.bh

SECTION 4
CONTACT PERSONS

Parliamentary Group of the Kingdom of Bahrain	PERMANENT SECRETARIAT OF THE ASIAN PARLIAMENTARY ASSEMBLY (APA)
Shaikh Daij Avenue, Manama, Kingdom of Bahrain	No. 4, Golha Alley, Mojahedin Eslam St. Tehran - Islamic Republic Of Iran, Postal Code: 1154947411
Mr. Mohammed Bindaina, Tel: 00973 37330003 Ms. Hanadi Alenezi, Tell: 00973 35577855 Mr. Hussain Salman Maki, Tel: 00973 33447790	Tel: +98 (21) 33517406-7
Email: ipbahrain@nuwab.bh m.bindaina@nuwab.bh h.mattar@nuwab.bh h.maki@nuwab.bh	Fax: +98(21) 33517408
	E-mail: secretariat@asianparliament.org Website: www.asianparliament.org